

# SECRETAC

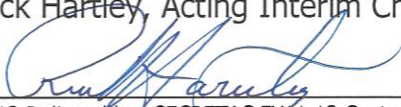
Southeastern Colorado Regional Emergency Trauma Advisory Council

FY12 Deliverables: SECRETAC FY11-12 Contract  
RE: Statement of Financial Position/Balance Sheet & Contractor's explanation and accounting of excess funds from prior year(s) along with a detailed plan for the use of excess funds due August 1, 2011.

1. Attached is our FY10-11 Profit & Loss statement, with attached FY2010-11 ACS Accounting System report from Otero County, our fiscal agent for this period. Signed by our acting interim chairman, Mr. Rick Hartley
2. Accounting of Excess Funds from prior year(s):
  - A. Prior reporting of excess funds, FY09-10, Reconciliation Final Report, Oct. 1, 2010.
    - 1) \$2,397 for financial obligations of the FY09-10 budget
    - 2) \$15,000 for vehicle replacement
    - 3) \$33,000 for Regional Training and Education
  - B. FY10-11, \$9,537 for Regional Training and Education #1, Farm Medic Courses. Please refer to our fourth quarter, FY10-11, report on the conditions and circumstances requiring prior written and approval from the contractor due to fires and unforeseen circumstances in providing the four Farm Medic Courses in Southeastern Colorado.
    - 1) Two of the four courses as of July 31, 2011 have been completed and provided to our constituents and providers.
    - 2) The excess funds of \$9, 537 are targeted for the remaining two programs within the next fiscal year, FY11-12 with approval from the contractor.

Sincerely,

Rick Hartley, Acting Interim Chairman, SECRETAC



Date: 7/28/2011

# SECRETAC

## Southeastern Colorado Regional Emergency Trauma Advisory Council

\*Profit and Loss - CDPHE/EMTS Contract  
July 2010 through June 2011

|   |                  |
|---|------------------|
| Income/Expense  |                  |
| Income  | \$185,000        |
| Monthly Income  | \$13,750         |
| Expense   |                  |
| Operating   |                  |
| Phones  | \$1,644          |
| Office Supplies   | \$831            |
| Postage   | \$162            |
| Internet Services   | \$346            |
| Council meeting expenses                                  | \$2,589          |
| Vehicle gas/maintenance                                   | \$2,904          |
| Travel Coordinator  | \$1,766          |
| Vehicle Insurance, tax, title, license                    | \$1,476          |
| Otero County Adm. Fee                                     | \$1,000          |
| Legal Fees/Professional Services & Taxes                  | \$2,816          |
| Council Insurance/VFIS                                    | \$1,500          |
| Misc. Other   | \$509            |
| Operating Sub-Total                                       | \$17,543         |
| Personnel   |                  |
| Coordinator Salary/Benefits, payroll deductions           | \$29,300         |
| **(Balance: \$31,720)                                     |                  |
| Coordinator Salary/Benefits, payroll deductions Sub-Total | \$61,020         |
| Regional Funding  |                  |
| Baca County   | \$15,000         |
| Bent County   | \$15,000         |
| Crowley County  | \$15,000         |
| Kiowa County  | \$15,000         |
| Otero County  | \$15,000         |
| Prowers County  | \$15,000         |
| Regional Funding Sub-Total                                | \$90,000         |
| Regional Training & Education                             |                  |
| Regional Training & Education #1                          | \$5,900          |
| Regional Training & Education #2                          | \$1,000          |
| Regional Training & Education Sub-Total                   | \$6,900          |
| Total Expenses without Coord. remaining                   | \$143,743        |
| **Total Expense with Coordinator                          | \$175,463        |
| Total Income  | \$185,000        |
| Total Expenses  | <u>\$175,463</u> |
| Over/Under  | \$9,537          |

\*2010-11 Account Summary Budget Report, 7/21/11 8:14am SECRETAC pg 1. of 1. P&L report to CDPHE/EMTS August 1, 2011

\*\*ACS Accounting system, Otero Co., reports Salary Wages as of June 30, 2011 at 48.02%

Attestation: Interim Chairman: Mr. Rick Hartley  Date: 7/28/2011